



City of Ozark, Missouri

Department of Public Works

P.O. Box 295 Ozark, Missouri 65721 * Fax: 417-581-0353 * Phone: 417-581-2407
engtech@ozarkmissouri.org * www.ozarkmissouri.com

Date 1/05/2010

Dear Consultant:

The City of Ozark is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than four pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

The City of Ozark will evaluate firms based on a) experience and competence, b) the capacity of the firm to perform the work in the timeframe needed, c) past performance, and d) proximity to and familiarity with the project area. (23 CFR 172 Administration of Engineering & Design Related Service Contracts and RSMo 8.285 through 8.291)

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 2:00 pm, 01/31/2011 at;

City of Ozark
P.O. Box 295
205 N. 1st Street
Ozark, Mo. 65721

Sincerely,

Larry Martin
Director of Public Works,
City of Ozark

Attachment

<i>City/County <u>W. Jackson</u>, Route <u>Hwy #14</u></i>	
Federal Aid No.:	STP-9900(883)
Location:	Sidewalk on Hwy 14 @ Community Center, Phase IV
Proposed Improvement:	6' wide concrete sidewalk, connecting existing sidewalks
Length:	600 LF +/-
Approximate Construction Cost:	\$25,542.00
DBE Goal Determination	0%
Consultant Services Required:	<i>All required engineering support, including design, drafting & surveying for the construction of a sidewalk project. Work shall include, but not be limited to; Preparation of any required exhibits, easements, construction cost estimates, submittals for City and Modot reviews, bidding documents, attend bid opening, evaluation of bids and award recommendation, change orders if required, as-built plans and etc.</i>
Other Comments:	
Contact:	<i>Name; Amber Elliott Address; P.O. Box 295 Phone; 417-581-1702 E-mail; publicworks@ozarkmissouri.org</i>
Deadline:	<i>2:00pm, 1/31/2011</i>